

**KNOLLS VILLAGE TOWNHOUSE ASSOCIATION**  
2701 E. Geddes Place · Centennial, CO 80122 · www.knollsvillage.com  
**Clubhouse Use Agreement**

Name: \_\_\_\_\_

Date of Reservation: \_\_\_\_\_ Time: \_\_\_\_\_

A \$300.00 security deposit is required and retained by KVTa as a partial payment for cleaning, damage, and/or loss to the Association's property. I agree that if the deposit is not sufficient to cover the fair market value of such cleaning and/or property damage, that I will be responsible for reimbursement to the Association for any additional expense as deemed appropriate by the Board of Directors.

I will be responsible for the proper conduct of my guests to not be destructive or noisy. I further agree that my guests and I will use the Clubhouse and premises at our own risk and that we will not bring any claim or other legal action against the Association for any personal injury to us or personal property damage arising out of the use of the Clubhouse.

**I agree that in addition to complying with the Clubhouse Rules and Regulations the following items are my responsibility:**

- Furnish my own dish cloths and dish towels for cleaning as well as supplies – dishes, cups, napkins, silverware, etc.
- Remove all trash (bathroom, kitchen and outside the Clubhouse) to my home for disposal.
- Remove ice and all items brought into the Clubhouse.
- Replace trash bags in the kitchen and bathroom with trash bags furnished by the Association.
- Mop the bathroom and kitchen floors.
- Clean up spills and leave the refrigerator, stovetop, oven, and microwave oven clean.
- Clean the bathroom toilet bowl, sink, mirror and vanity.
- Wipe off all folding tables used before putting them away. Clean off chairs and other tables.
- Clean spills on the carpet with carpet cleaner and vacuum the carpet.
- Leave refrigerator turned ON with door closed.
- If furniture is moved, return to original position.
- Decorations may not be taped, tacked or nailed to walls, windows or doors. If window film is damaged my security deposit may be forfeited and I will be responsible for replacement if necessary.
- Before leaving the clubhouse, set thermostat to 60 degrees (winter heat).
- Turn off the air conditioners in the summer months and leave the two remotes at the clubhouse.
- Turn off stove burners and oven.
- Close window shades and turn off the inside lights and ceiling fans.
- Lock both entry doors.

**Alcoholic beverages, smoking and animals/pets are not permitted** inside the Clubhouse or on the premises. The **maximum number of people allowed in the Clubhouse is 30.**

**The Pool Gazebo may be reserved during pool season for use by a maximum of 15 people.**  
**I understand the Pool Gazebo may not be reserved or used concurrently with the Clubhouse.**

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**Clubhouse Use Agreement**

I have read, understand and will abide by the Clubhouse Rules and Regulations (provided to me on a separate document) plus all items as defined on page 1. I understand my reservation is not confirmed by KVTa until the Clubhouse Use Agreement and security deposit have been received.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_ Homeowner \_\_\_\_ Tenant \_\_\_\_  
(Tenant Release form is required if user is a tenant.)

Address \_\_\_\_\_ Phone \_\_\_\_\_

**The use of the Clubhouse is a privilege granted by KVTa to residents of the  
Knolls Village and their guests for their convenience and enjoyment.**

**Please consider your neighbors who volunteer their time to make this facility  
available by leaving the Clubhouse like you found it. *Thank you.***

*Please do not write below this line.*

- .....
- ☐ I hereby acknowledge the following damage and/or loss to the property, or personal injury at the Clubhouse on \_\_\_\_\_ as described on the reverse side.
- ☐ I hereby acknowledge that no damage/injury occurred at the Clubhouse on \_\_\_\_\_ and I have returned the deposit check to the user of the Clubhouse.

Signature of Clubhouse Committee Member \_\_\_\_\_

Date \_\_\_\_\_