

RECORD OF PROCEEDINGS
BOARD OF DIRECTORS' REGULAR MEETING
THE KNOLLS VILLAGE TOWNHOUSE ASSOCIATION

The regular meeting of the Knolls Village Townhouse Association was held on Tuesday, **December 2, 2014**, at the association clubhouse at 6:30 PM. Present were Directors Richard Campbell, Barbara Stokes, Cynthia Kiel, Joseph Johnston, Scott Ward, Darcy Johnson, Angela Brown; and Manager Warren Deutsch. Cindy DeSirant was present to record the proceedings.

Scott Ward made a motion to approve the minutes of the November 2014 board meeting as written. The motion was seconded by Angela Brown and was passed.

A motion was made by Joseph Johnston and seconded Darcy Johnson by to accept the November 2014 financial statements as presented. The motion was passed.

Joseph Johnston, Treasurer, reported that the reserve fund balance is \$382,105.26 and the paint fund balance is \$70,470.80. The reserve fund has \$300,000 in CDs and \$82,105.26 in Money Market Funds.

Harold Arnold, Painting Committee Chair, informed the board that 62 units will be painted in 2015.

Jean Oatman, Pool Manager, thanked the Board, Warren, and the staff for their support in making the 2014 pool season run effectively and safely on a daily basis. Jean reported on repairs made to the club, lower level and pool. Jean plans to re-register all residents in May 2015. Jean recommends that the 2015 pool season run from Friday, June 22 through Labor Day on Monday, September 7. The Board agreed.

Warren Deutsch, Maintenance Manager, reported that during November the staff planted and put in rock in front beds on S Knolls Way, finished the sprinkler system check, removed and stored sprinkler backflow prevention valves, planted trees and cleared snow. In December, the staff plans to put up holiday lights, cut back perennials, start winter pruning, repair a split rail fence, and continue snow removal and other general maintenance.

Barbara Stokes, Special Events Committee, reported that the November coffee was well attended.

Kathy Kurtz reported that there were eight uses of the clubhouse in November.

Anita Zukas, chair of Architectural Control Committee reported that seven requests were approved for doors, windows and roofs.

There being no further business, the meeting was adjourned at 8:40 PM.

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