

RECORD OF PROCEEDINGS
BOARD OF DIRECTORS' REGULAR MEETING
THE KNOLLS VILLAGE TOWNHOUSE ASSOCIATION

The regular meeting of the Knolls Village Townhouse Association was held on Tuesday, **November 4, 2014**, at the association clubhouse at 6:30 p.m. Present were Directors Richard Campbell, Barbara Stokes, Cynthia Kiel, Joseph Johnston, Scott Ward, Darcy Johnson; and Manager Warren Deutsch. Cindy DeSirant was present to record the proceedings.

Scott Ward made a motion to approve the minutes of the October 2014 board meeting as written. The motion was seconded by Barbara Stokes and was passed.

A motion was made by Cynthia Kiel and seconded by Darcy Johnson to accept the October 2014 financial statements as presented. The motion was passed.

Joseph Johnston, Treasurer, reported that the reserve fund balance is \$368,172.70 and the paint fund balance is \$64,860.30.

Warren Deutsch, Maintenance Manager, reported that during October the staff made landscape improvements in front bed areas including building two small rock retaining walls, replaced a safety rail, worked on fall cleanup, repaired sidewalks and completed other general maintenance. The final sprinkler system check and repair prior to winterization is 75% complete. In November, the staff plans to work on planting trees on the circle of E Geddes Avenue, complete the sprinkler system check and do concrete repair, fall cleanup, address sign repair and other general maintenance.

Barbara Stokes, Special Events Committee, reported that a coffee at the clubhouse is planned for November 8 from 9 a.m. to 11a.m.

Kathy Kurtz reported that there were three users of the clubhouse in October.

Anita Zukas, chair of Architectural Control Committee reported that two requests were approved to replace roofs. She also said that the ACC documents have been rewritten for consistency.

During the homeowners' forum, a homeowner raised concerns about gas line corrosion. The Board will look into what, if anything, should be done.

There being no further business, the meeting was adjourned at 8:25 p.m.

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