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Date: _____

Via Certified Mail - Return Receipt Requested

Re: Covenant Violation

Dear _____

Recently it has come to our attention that your property is in violation of the Declaration of Covenants and Restrictions of the Knolls Village Townhouse Association. Specifically, the following violation(s) have been reported:

The Board of Directors of the Association requests that within fifteen (15) days from the date of this letter you take appropriate action to respond to this notice and bring your property into compliance with the Declaration. If you have any questions or desire to discuss this matter you may leave a message with the Board at (303) 796-0540. Please let the Board know when is the best time to return your call.

It is the duty of the Association to enforce the provisions of the governing documents and provide a safe and aesthetically pleasing environment for the residents of the community. We would appreciate your cooperation by promptly complying with the requirements contained in this letter.

Thank you for helping to keep the Village looking its Best!

THE KNOLLS VILLAGE TOWNHOUSE ASSOCIATION

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